

**READING CITY COUNCIL  
REGULAR MEETING  
TUESDAY FEBRUARY 11, 2020  
READING CITY HALL**

**MEETING CALLED TO ORDER BY MAYOR MATTHEWS AT 6:30 P.M.**

**ROLL CALL:** George, Matz, Matthews, Penney. Excused Briggs

Cheryl King, Deputy Clerk/Treasurer and Kimberly Blythe, City Manager/Clerk/Treasurer, Officer Cooley also present

**GUESTS:** Larry Daglow

**PLEDGE TO ALLEGIANCE**

**Approval of Minutes**

-Matz moved, Penney seconded to approve the minutes from the Regular Meeting of January 14, 2020. Motion Carried (4-0)

**Financial Reports**

-Matz moved, Matthews seconded to accept the financial reports as presented. Motion Carried (4-0)

**Payment of Operating Bills**

-Matz moved, George seconded to pay the operating bills in the amount of \$37,529.45 drawn from the proper accounts.

ROLL CALL VOTE: Yeas- George, Matz, Matthews, Penney; Nays- None; Absent Briggs Motion Carried (4-0)

**Consent Agenda**

-Penney moved, Matz seconded to accept the Consent Agenda as presented.

Motion Carried (4-0)

**FIRST CALL TO PUBLIC:** N/A

**OLD BUSINESS/Ongoing Business:**

-Matthews moved, Matz seconded to approve the Pavilion Siding Bids as presented. High Bid for bundle #1 was \$150.15 and bundle #2 was \$326.51. Motion Carried (4-0)

-Meeting schedules have been posted for the 2020 year.

**NEW BUSINESS:**

-Matz moved, George seconded that the council adopt the Federal Poverty Guidelines for 2020 Assessments for the March Board of Review. Motion Carried (4-0)

-Matthews moved, Penney seconded to re-appoint Luetta Richards to the Board of Review for a three-year term beginning January 1, 2020 through December 31, 2022. Motion Carried (4-0)

Mayor advised that the March Board of Review will be held Monday, March 9, 2020 from 9:00am to 12pm and 1pm to 4pm also on Tuesday, March 10, 2020 from 1:00pm to 4:00pm and 6pm to 9pm. These dates will be held at the Reading Fire Barn.

-George moved, Matz seconded to adopt Resolution 2020-04 approving that the holders of the following job position(s) City Manager, City Clerk/Treasurer and Chief Deputy Clerk/Treasurer are the Established Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals.

ROLL CALL VOTE: Yeas – George, Matz, Matthews, Penney; Nays – None; Absent Briggs Motion Carried (4-0)

-Penney moved, Matz seconded to allow for a helicopter landing in Maplewood East Cemetery during the Reading American Legion's Memorial Day Ceremony and that the City will get a copy of the Liability Insurance naming the City as additional insured. Motion Carried (4-0)

-Matz moved, Penney seconded to approve 2020 contract with Domestic Harmony for \$250.00.  
ROLL CALL VOTE: Yeas – George, Matz, Matthews, Penney; Nays – None; Absent Briggs Motion Carried (4-0)

-Penney moved, Matz seconded to approve the Budget Adjustments, Transfers and Salary Allocation Schedule as presented in the Clerk/Treasurer memo dated February 11, 2020.  
ROLL CALL VOTE: Yeas – George, Matz, Matthews, Penney; Nays – None; Absent Briggs Motion Carried (4-0)

Mayor made mention that the Election Commission Meeting will be held on February 12 at 4:00 p.m. to appoint Election Inspectors as well as perform the Public Accuracy Test for the March Presidential Primary Election Ballot and is open to the public.

**Future Business:**

Council was given MERS 457 Supplemental Retirement Program Documents to review this program for possible approval at a future meeting. If the Council does adopt the MERS 457 Supplemental Retirement Program then MERS staff would come down for educational meetings to see if any City Employees would like to enroll in the program. This program would be totally optional for the employees and no additional cost to the city.

Council was also given information from Rovisys Automation & Information Solutions to perform a site automation survey/migration strategy proposal at the Water Treatment Plant.

**SECOND CALL TO PUBLIC:** Sgt. Cooley made the council aware that there is a prescription drop off box located in the front entry to the Police Department.

**ADJOURNMENT:**

-Penney moved, Matz seconded to adjourn the Meeting. Motion Carried (4-0)  
Meeting was adjourned at 7:07 pm.

Next meeting will be Tuesday, March 3, 2020 at 6:30 pm in Council Chambers.

Respectfully Submitted,  
Cheryl King, Deputy Clerk /Treasurer