

**READING CITY COUNCIL  
REGULAR MEETING  
Tuesday, June 12, 2018  
READING CITY HALL**

**MEETING CALLED TO ORDER BY MAYOR DONIHUE AT 6:30 P.M.**

**ROLL CALL:** Everett, Wheeler, Matthews, Donihue and Briggs  
Kimberly Blythe, City Manager/Clerk/Treasurer also present

**GUESTS:** Rob Cooley, Bob Jepson, Dustin Wheeler, Chuck Hartshorn, Chuck George,  
Trevon Robinstine.

**PLEDGE TO ALLEGIANCE**

**Approval of Minutes**

-Wheeler moved, Briggs seconded to approve the minutes from the Regular Meeting  
May 8, 2018 as presented. Motion Carried (5-0)

**Approval of Treasurer's Report**

-Wheeler moved, Everett seconded to approve the May Treasurer's Report and  
Financial Statement as presented. Motion Carried (5-0)

**Payment of Operating Bills**

-Donihue moved, Briggs seconded to pay the operating bills in the amount of  
\$134,021.42 drawn from the proper accounts. Motion Carried (5-0)

**Consent Agenda**

-Wheeler moved, Briggs seconded to accept the Consent Agenda as presented.  
Motion Carried (5-0)

**Public Hearing: Budget Hearing 2018/2019**

Mayor Donihue called the hearing to order at 6:33 p.m. the hearing is regarding the  
2018/2019 Budget. The Budget will propose the estimated expenditures and revenues.  
Also salary allocations and how it will affect each fund. TIFA's budgets were also both  
presented. The budget process also included the water, sewer and refuse rate  
schedules. There was a proposed 10% increase to the sewer monthly maintenance fee  
and a .05% increase to the water monthly maintenance fee and no increase to the  
refuse and no increase to the usage rates for water and sewer. Discussion was held on  
the 2018 tax millage rate and the rate will stay the same 12.5302 mills. There was also  
discussion in regards to the Cemetery Rates and Charges and there will be no changes  
at this time to that schedule. Discussion in regards to the Misc. Rate Fees Schedule and  
there will be no changes at this time for Misc. Rates Fee Schedule. There was also  
discussion on TIFA's budget and that there was no details provided in regards to a few  
large line item expenses.

-Donihue moved, Briggs seconded to adjourn the budget hearing.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue and Briggs; Nays- None  
Hearing adjourned at 6:46pm

**Public Hearing- USDA Grant Application Patrol Car:**

Mayor Donihue called the Public Hearing to order at 6:46 pm

Information on the purchase of a new patrol car was shared and that we are applying for Federal Grant Funds from the USDA/RD for a share of the cost.

There was only one public comment in regards to whether this patrol car will be in addition to our current fleet or replacing one, and it was stated that this would replace the 2004 Chevy Impala.

-Wheeler moved, Briggs seconded to adjourn the hearing.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue and Briggs; Nays- None  
Hearing adjourned at 6:53pm

-Wheeler moved, Briggs seconded to move forward with the application to USDA for funding for a new patrol car. Motion Carried (5-0)

**FIRST CALL TO PUBLIC:**

No Comments

**OLD BUSINESS:**

190 Michigan Street- Proposed Park/Pavilion Project

-Donihue moved, Wheeler seconded to proceed forward with cost estimates and also working with possible grant funds for the project. Motion Carried (5-0)

There was discussion in regards to the proposed project and the Planning Commission Hearing in regards to the Special Use/Historic overlay. The Planning Commission did approve the Special Use to turn that location into a Pavilion/Park Area. They did in their motion for the special use include that the green space for the project is to include the drive on the east side of the proposed pavilion and encompassing all the land between the pavilion and Fire Barn and continuing to the north all the way to State Street. So the green space would run along the east side of the building all the way back to State Street. Then the gravel lot directly north of the building and going west to the property line of 115 E. State Street will be maintained for parking. The City will continue to look into work on funding with MEDC on their Public Spaces Community Places Program.

**NEW BUSINESS:**

-Donihue moved, Briggs seconded to approve the budget adjustments and fund transfers as outlined in the Clerk/Treasurer's memo dated June 12, 2018.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue and Briggs; Nays- None  
Motion Carried (5-0)

-Donihue moved, Briggs seconded that the Council approves the Fiscal Year 2018/2019 Budget that includes the Activity Budget, Salary Allocation Schedule, General Fund, Major & Local Street Funds, Water, Sewer and Refuse Funds, Capital Improvement Budget and also the TIFA Budget.

Roll Call Vote: Yeas- Everett, Matthews, Donihue and Briggs; Nays- Wheeler  
Motion Carried (4-1)

-Matthews moved, Everett seconded to set the 2018 millage Rate at 12.5302 mills.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue and Briggs; Nays- None  
Motion Carried (5-0)

-Donihue moved, Everett seconded to adopt Resolution 2018-05 for the water, sewer and refuse rate schedule for the 2018/2019 fiscal year to become effective July 1, 2018.

Roll Call Vote: Yeas- Donihue and Matthews, Nays- Everett, Wheeler and Briggs  
Motion Failed (2-3)

-Wheeler moved, Briggs seconded to approve to pay \$975 towards the repairs to the Arch at Barre Field.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue and Briggs; Nays- None  
Motion Carried (5-0)

The City had received a quote from Knisely Home Improvement to do the much needed repairs on the Barre Field Arch and the School hired him to do the repairs. So it was recommended that the City and School split the cost for the repairs.

There was some discussion on parking and what is in the current ordinance and the recommendations from the City Attorney. City Management will continue to work with the City Attorney on revising our current parking ordinance.

-Donihue moved, Briggs seconded to appoint Melani Matthews to the Reading TIFA Board for a 4-year term beginning on July 1, 2018-June 30, 2022. Carried (5-0)

#### **SECOND CALL TO PUBLIC:**

No Comments

#### **ADJOURNMENT:**

-Wheeler moved, Everett seconded to adjourn the Meeting. Motion Carried (5-0)  
Meeting was adjourned at 8:02 pm

Next meeting will be Tuesday, July 10, 2018 at 6:30pm in Council Chambers.

Respectfully Submitted,

Kimberly Blythe, City Manager/Clerk Treasurer